

At Oasis Academy Oldham, we are proud to serve a truly diverse community. We are committed to working in collaboration with our wider community by demonstrating kindness, compassion and a relentless positivity building a strong ethos of inclusion.

As well as excellent behaviour and high academic standards, we are committed to our school community being about more. Our Just Cause is what we do to make our school the best it can possibly be.

We are focused on: **“Creating a Community of Choices and Chances”**

At Oasis Academy Oldham, we want to give all staff and students the confidence and reassurance to return to school safely. Due to current government guidance, we all need to accept that routines and structures and day to day learning will look very different during this time. Every member of staff and every student has the right to feel safe when attending Oasis Academy Oldham, this home school agreement will outline the expectations of all students when attending school over the coming months. When attending the academy all expectations below must be adhered to in order to keep all staff and students safe.

### COVID-19 Current Government Guidance

The current government **‘Stay Alert - Control the Virus - Save Lives’** guidance suggests that we can all help control the virus if we stay alert. This means you must;

- Wash your hands regularly
- Cover face - wear a face covering over your mouth and nose in enclosed spaces
- Make space - stay at least a metre away from people not in your household



**New and continuous cough**

**Do not leave home if you or anyone in your household has the following symptoms. The government advise to get a test and stay at home for 10 days.**

- Prior to coming in to the academy on a given day you must be clear that you are well and **not** showing any symptoms listed that may indicate you could have Coronavirus.
- Tell a member of staff immediately if you develop any of the main symptoms of the coronavirus during the school day, where you will be taken to an isolation room whilst you wait to be collected from the academy.



**High temperature**



**Loss or change in sense of taste or smell**

### Expectations

Whilst students are attending Oasis Academy Oldham they are expected to;

- Adhere to our academy values at all times, students are reminded of the expectation to demonstrate the 5 p’s at all times whilst in the academy;



**Positive** – I will respond positively to all staff and students

**Prepared** – I will come to school with the correct equipment

**Punctual** – I will be on time to school and all lessons

**Polite** – I will follow instructions first time

**Proud** – I will wear my uniform with pride in the Academy

### Attending the academy

- Follow the government guidance on how to travel safely and minimise the use of public transport for travel to and from school, if at all possible, by walking, cycling or getting dropped off and picked up in a car, by a member of your household. Where public transport is used to and from the academy, a mask must be worn at all times.
- Wear clean clothes every day, you are expected to wear full school uniform at all times, ensure you have a clean shirt/skirt/trousers on each day, all items of clothing should be washed at the end of each day.
- The Oasis Trust have mandated the wearing of face coverings for all students and staff at key points throughout the school day. Oasis Community Learning Trust has arranged for reusable face coverings to be issued to all students on their first day. This will become the responsibility of the student, including the regular laundering of this item.
- Students should travel to school in a different, separate face covering, particularly if they are using public transport. On arrival to school students should remove their own face covering from home and store in a plastic zip lock style bag from home within their school bag and sanitise hands.
- Hand sanitiser will be provided at the point of entry to the academy and throughout the school day.
- Students will wear their mandated academy face covering on entry to the academy and when moving around the building throughout the day. The mask should not be worn within the classroom environment.

### **In class and around the academy**

- Students must listen to all members of staff at all times, who will give relevant instructions of the procedures when in the academy. If at any time students are unsure of any instructions, they must seek clarification from a member of staff.
- Each year group has been allocated an area of the academy, where they will register and participate in all lessons, every day. Students must stay in their designated area of the academy at all times, unless instructed otherwise from a member of staff. They must adhere to the seating plan given to them in their designated classroom.
- If at any point in the day a student needs to leave their seat, they must inform the member of staff who will give relevant instructions to follow.
- Students must observe social distancing rules when speaking to all members of staff and students from other bubbles, by keeping 2 meters away whenever in contact with them.
- Students must move around the school as per specific instructions e.g.
  - Designated classrooms – respect the different designated classrooms assigned to different groups of students and follow the one way system routes in order to minimise contact with others.
  - Out of bounds areas – students should not enter any area of the academy, other than their own designated work area.
  - Queuing – students must observe social distancing, where possible by staying 2 metres apart when queuing to enter or exit an area, to use the printer, to use the toilet etc.
- Students must avoid sharing stationery (pens, pencils, rulers, paper, books etc) and other equipment where possible, including food and drinking bottles. Students must come prepared for the school day, bringing their own school bag which carries a pencil case (with all mandatory equipment), a planner, a reading book, tissues and hand sanitiser.
- Students must treat all others with care and respect at all times, must be sensitive to the feelings of others and communicate effectively with all members of staff and all students.
- Students must complete all tasks set to the best of their ability, in every lesson, every day.
- Students must help to keep the environment clean and safe and treat all equipment with care.

### **On Entering and Exiting the academy, students must;**

- Follow the altered routines and times for arrival and departure at the start and end of the day.
- Enter and exit the academy by the correct entrance for their year group.
- Remove any outdoor clothing on entering the building and leave in the designated classroom until exiting the building at lunchtime or the end of the day.

### **At Break and Lunchtime, students must;**

- Follow the altered routines and times for break and lunchtimes.
- Minimise contact and mixing with others by socialising only with students from the designated year group bubble.
- Leave school bags in the designated classroom.
- Respect social distancing measures, which must be observed at break and lunch times by staying in small groups where possible.

### **Hygiene**

- On entering the building students must thoroughly wash or sanitise their hands. They will be instructed at regular intervals throughout the day to wash or sanitise their hands for the safety of all staff and students.
- Students must follow instructions on hygiene and demonstrate good hygiene practices, such as;
  - Good respiratory hygiene (follow the 'catch it, bin it, kill it' approach for coughing and sneezing - use a tissue or elbow to cough or sneeze into and use bins for tissue waste, then wash or sanitise hands immediately).
  - Frequent hand cleaning and sanitising (cleaning hands more often than usual, and as directed, on arrival; before and after sessions; before and after eating, after using the toilet and after sneezing or coughing).
  - Avoid touching their mouth, eyes and nose.
  - Do not cough or spit directly at or towards any other person, deliberately or otherwise.
  - Avoid touching surfaces unnecessarily unless needed to e.g. door handles, windows, rails etc.

Students who fail to meet our expectations will receive the following staged sanctions;

A request to focus via a verbal warning



A one to one restorative conversation with a member of staff away from the classroom (and a seat change within the classroom)



Continued unacceptable behaviour will lead to a removal from the classroom into a year group isolation room with a member of the year team



A removal will lead to a 30 minute same day reflection and a phone call will be made home by the member of staff involved



A missed 30 minute reflection, will result in a 60 minute reflection the following day



A missed 60 minute reflection will result in a 2 hour reflection the following day



Repeated inappropriate behaviour will result in a parental meeting with a member of the year team and further intervention put in place i.e. a pastoral team monitoring report

## COVID-19 Related Incidents

This section covers potential COVID-19 related incidents and makes provision for the Academy to be able to sanction, up to and including exclusion, any student who fails to meet our expectations due to a COVID-19 related incident. *Including, but not limited to:*

- Students who fail to comply with new ways of working, and new operational procedures that have been implemented to keep the school community safe, for example: altered routine for arrival and departure; groupings (bubbles) of students; designated work areas; one way movement routes; restricted numbers in areas; new procedures for social times, enhanced hygiene etc.
- Students who go 'out of bounds' by failing to remain in their own designated classroom.
- Students who wilfully refuse to respect and adhere to social distancing arrangements when in contact with members of staff, or students from another bubble.
- Students who fail to cooperate with enhanced hygiene expectations e.g. regular hand washing.
- Students who deliberately cough, or pretend to cough, at or near anyone else, putting them at risk.
- Students who deliberately spit directly or indirectly, either at anyone else or on the ground, putting others at risk.
- Students who engage in any other behaviour that is likely to cause harm due to COVID-19.

***Any student displaying any of the above behaviours, which jeopardise the safety of staff and students will be asked to leave the academy immediately.*** Students will need to be collected from school and parents, on arrival will be met with a member of the year team, to discuss the behaviour presented.

- Students refusing to wear a face covering as directed will be issued with a 30 minute same day reflection.

## Reflections

Reflections will take place each day after the end of the day for any pupil who has failed to meet the expectations of the academy during the day.

- If a 30 minute same day reflection is issued, the student will be notified by a member of staff, parents/carers will be notified via the school text system
- It is the responsibility of the student to attend the reflection, which will be supervised by a member of the year team in the designated area of the academy.
- In the reflection, the student will complete a restorative justice conversation with the member of staff involved alongside a reflection sheet, aimed at reflecting on misbehaviours and focusing on ways to improve the behaviours moving forward.
- If the student fails to attend the 30 minute reflection, an escalated reflection of 60 minutes will be issued for the following night after school.
- Failure to attend a 60 minute reflection will result in a 2 hour ALT reflection, where they will be collected by a member of the year team at the end of the day to ensure attendance.

## Online Learning

In the event of a bubble being temporarily closed down due to a member of the bubble testing positive for COVID-19, students are expected to access online learning at home. Please ensure the following rules are adhered to;

- Students must turn their camera and microphone off during an online lesson.
- Students must only use the chat function to ask purposeful questions to their teacher.
- Students must not use the internet in an inappropriate way.
- All teaching staff will ensure all lessons are recorded in order to safeguard the student, themselves and to ensure there is no misbehaviour.
- All online lessons and internet usage is carefully monitored, if the student is found to breach any of the online learning rules, they will receive a temporary ban of using Microsoft Teams to access live lessons.

## Rewards Policy

Students will receive rewards due to their effort and excellence whilst participating in lessons in the academy.

- Students will be acknowledged for their efforts in lessons. Teachers will choose a 'Lesson Legend' in each lesson, and students will receive a postcard to acknowledge their efforts.
- Positive communications via phone call or text message will be made home to the parent/carer to acknowledge positive behaviour.
- Any student who has received 3 or more lesson legends postcards in a week (both in academy lessons and online lessons) will be recognised by their Head of Year during weekly assemblies on Microsoft teams.
- Half termly rewards will be given to all students who achieve the excellence and progress in subject award (as nominated by subject staff) in the end of half term rewards assembly on Microsoft teams.
- Students who demonstrate any of the academy 9 habits during time spent in the academy will be recognised by receiving a habits postcard from any member of staff and/or their peers.

## Home School Agreement

By receiving and reading this home school agreement, I agree to follow the academy rules outlined above in order to ensure my child is keeping themselves, other pupils and staff safe.

Failure to follow the expectations above will result in a meeting with myself, my child and a member of the year team, and further intervention to monitor behaviour will be put in place.

I will regularly go through the expectations with my child at home to ensure they have understood the importance of adhering to them.